

ELKHORN RANCH

27000 West Elkhorn Ranch Road ... Tucson, AZ 85736
(520) 822-1040 ... office@elkhornranch.com ... www.elkhornranch.com

EMPLOYMENT APPLICATION FORM

Rev July 8, 2017

PLEASE ATTACH RESUME, PERSONAL STATEMENT OR LETTER AND PHOTO

PERSONAL INFORMATION

Name			
Present address			
Permanent address			
Phone		Email	
Emergency contact name		Emergency contact phone	
How did you hear about Elkhorn?			
Social security number		Are you 18 or older?	
Do you have a valid driver's license? Provide State, number and expiration date			
Will you be able to provide verification of your legal right to work in the US if hired? Yes/No			
Do you have any impairment that would interfere with your ability to perform the job for which you have applied? Yes/No. If yes, please describe.			
Can you lift up to 50 pounds? Comments?			
Have you ever been convicted of a felony? Yes/No. If yes, please explain.			
Date you can start		Date you must leave	

EMPLOYMENT DESIRED

Please check off jobs that interest you, and indicate 1st, 2nd, 3rd choice etc. Returning crew confirm plans by August 1st at which point we will know which jobs are available for the upcoming season.

- Server
- Kitchen Assistant
- Housekeeping / Laundry
- Swing - rotates to cover days off
- Office
- Horseback guide
- Maintenance/grounds and driving
- Breakfast cook and baker
- Afternoon / evening chef

Comments:

EDUCATION, TRAINING, INTERESTS

School / Training / Military service	Name & location of school	Years attended	Graduation date
High School			
College			
Graduate school			
Military service			
Other training, including 1 st Aid / CPR			
Other			
Other			

Comments / Interests

EMPLOYMENT HISTORY

We strongly encourage you to supplement this application with a complete resume.

Current or most recent employment

Employer		Contact name	
Position		Contact phone	
Dates of employment		May we contact employer? If no, why.	
Reason for leaving		Salary or hourly rate received	

Previous employer # 2

Employer		Contact name	
Position		Contact phone	
Dates of employment		May we contact employer? If no, why.	
Reason for leaving		Salary or hourly rate received	

Previous employer # 3

Employer		Contact name	
Position		Contact phone	
Dates of employment		May we contact employer? If no, why.	
Reason for leaving		Salary or hourly rate received	

Please explain any gaps between jobs	
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REFERENCES

Please provide a minimum of 3 professional references and up-to-date contact information.

Reference name	How do you know person?	Phone number

OTHER INFORMATION

<i>Summarize the skills and experience that make you a good candidate for Elkhorn Ranch and the jobs that interest you?</i>	
<i>Why did you choose dude ranching and Elkhorn Ranch specifically?</i>	
<i>Supplemental questions for horseback guide applicants -- please describe ...</i>	
Guiding experience?	
Packing experience?	
Shoeing experience?	
Height / weight to match horses/riders and to check whether meet 250 lb weight limit for riders	

CERTIFICATION OF INFORMATION

I certify that the information given herein is true and complete to the best of my knowledge. I authorize the employer to investigate any information, including my employment history, education background, credit history and record of criminal convictions that it believes is relevant to my employment application. My former employers, educational institutions, and personal references may provide information that they may have about me in response to inquiry from the employer. I understand that false information, omissions, misleading information or misrepresentation given in my application or during the interview process may result in a refusal to hire, or discharge in the event of employment. I understand that I shall be required to provide documentation establishing my legal authorization for employment within the first three days of employment. I understand that if employed, my employment will be at will and that I will not have a contract for employment nor a guarantee of employment. The Employer is an Equal Opportunity Employer, and shall treat all employees and all applicants for employment equally and fairly based upon job related qualifications and in accordance with all applicable local, state and federal laws. My acceptance authorizes the employer to conduct a criminal background check on me. I have read this application carefully and have provided the above information accurately.

Signature

Date

Please save application with your name in the file-name ...
 example *Elkhorn Miller 2017 application* .